1. Welcome Remarks

President Barbara Carter gavelled open the 35th NASCSA Annual Conference and called to order the first business session. She noted that the business sessions would be conducted according to Robert’s Rules of Order and the NASCSA Bylaws. Parliamentarians were David Dryden and Larry Houck(?).

Ms. Carter then introduced the Executive Director of NASCSA, Kathy Keough, who made very brief welcoming remarks, addressed a few preliminary logistical issues, and introduced the Chair of NASCSA’s Executive Committee (EC), Ralph Orr.

2. Greetings from the Host State

Mr. Orr gave brief welcoming remarks and displayed a slide show on behalf of the Commonwealth of Virginia.

3. Roll Call of the States

The roll call of the states occurred in alphabetical order by state name.

4. Scholarships & Awards

Mr. Orr then announced the names and states of travel scholarship recipients as follows:

- Jennifer Wenhold (FL)
- Katie Busroe (KY)
- Sidney Seal (MS)
- Kevin Borcher (NE)
- Darla Zarley (NV)
- Tracy West (WA)
Next, Mr. Orr presented the 2019 William P. “Bill” Ward Memorial Award to Katrina Howard, PharmD of the Minnesota Board of Pharmacy. Ms. Howard briefly expressed her gratitude.

5. Report of the Executive Committee

Mr. Orr gave the report of the EC, for which Ms. Carter thanked him, and concluded the business meeting.

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<th>Monday, October 21, 2019</th>
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1. President’s Address

Ms. Carter called to order the second business session and delivered the President’s address.

2. President’s Award

Ms. Carter presented the President’s Award to Ms. Christie Frick of South Carolina. Ms. Frick gave brief remarks expressing her gratitude.

3. NASCSA – Getting Involved

Ms. Carter and Mr. Orr gave a joint presentation encouraging members to engage in a higher level of participation in NASCSA, including service on the EC and participation in standing and ad hoc committees.

4. How to: Resolutions and Bylaws

Ms. Carter introduced Vice President Joe Fontenot of Louisiana to provide the Report of the Committee on Resolutions and Bylaws. Mr. Fontenot briefly described the process and timing of the voting schedule for resolutions, bylaws, and candidates for EC and Officer positions.

5. Report of the Resolutions and Bylaws Committee

Mr. Fontenot continued by reading through the proposed amendments to the Bylaws, then the proposed resolutions.

Ms. Carter concluded the business meeting.
1. Honorary Membership

Ms. Carter gavelled in the third business meeting and introduced Mr. Orr, who noted that there were no nominations for honorary memberships to NASCSA this year, and introduced Secretary/Treasurer Joshua Vinciguerra of New York to provide the Treasurer’s Report.

2. Treasurer’s Report

Mr. Vinciguerra provided the Treasurer’s Report, acknowledging the other members of the Finance Committee: Sue Mears of the Iowa Board of Pharmacy and Dave Dryden of Dryden Consulting in Delaware; thanking Ms. Keough for drafting an annual budget for EC review; discussing the transition of some of NASCSA’s investments and noting that after a review of NASCSA’s financial instruments and records at a meeting of the Finance Committee, that NASCSA’s income and expenses were in balance.

3. Announcements of Candidates for Executive Committee Openings

Mr. Orr explained the nomination and election processes, and announced the names of candidates for Executive Committee Openings as follows:

- President -- Joe Fontenot (Louisiana)
- Vice President -- Christie Frick (South Carolina)
- Secretary/Treasurer -- Josh Vinciguerra (New York)
- Members at Large (Two Positions) -- Eric Griffin (Ohio)
  Alan McGill (Pennsylvania)
  Sidney Seal (Mississippi)
  Doug Skvarla (Arizona)
  Jason Slavoski (Delaware)

4. Last call for nominations

Upon three calls for nominations from the floor and no further nominations issued from the floor, nominations closed.

5. Candidates’ Speeches

All candidates for Executive Committee Openings gave brief speeches, in the order of candidates for President, Vice President, Secretary-Treasurer, and at-large positions, in alphabetical order by last name of the candidates.

6. Informal Conversations with Candidates

Ms. Carter announced that there would be 15 minutes at which the candidates would make themselves available for informal conversations if anyone wished to learn more about them. She then concluded the third session of the business meeting.
1. Bylaw Amendments: Final reading, discussion and vote.

Ms. Carter gavelled in the fourth session of the business meeting, discussed the ground rules and procedures for discussing and voting upon proposed Bylaw Amendments, and called upon Mr. Fontenot to conduct the final reading of proposed Bylaw Amendments.

Mr. Fontenot read proposed Bylaw Amendments to Articles V, VII, VIII, and XIII. Following a brief discussion period, a majority of the regular members voted in favor of each of the Bylaw Amendments as presented, and all proposed Bylaw Amendments passed.

2. Resolutions: Final reading, discussion and vote.

Ms. Carter proceeded to describe the ground rules and procedures for discussing and voting upon proposed Resolutions and called upon Mr. Fontenot to conduct the final reading of proposed Resolutions.

Mr. Fontenot read the Number, the Title, and the portion of the resolution beginning with the words “Therefore be it resolved . . .,” for each of the following proposed Resolutions:


- **2019-02** – A Resolution Encouraging State Controlled Substances Authorities and/or Licensing Boards to Require Prescribers of Controlled Substances for Human Use and Pharmacists Licensed to Dispense Controlled Substances to Complete Continuing Education and Training Concerning Pain Management and Substance Use Disorder Treatment.

- **2019-03** - A Resolution Encouraging State Controlled Substance Authorities and Boards of Pharmacy to Strengthen and Enhance the Physical Security Controls Required for Schedule II Controlled Substances in Pharmacies.

- **2019-04** - A Resolution Encouraging the Substance Abuse and Mental Health Services Administration to Allow Opioid Treatment Programs to Disclose Dispensing Data to State Prescription Drug Monitoring Programs

Following discussion after each of the above proposed Resolutions, regular members voted and by majority votes of the regular members in attendance, Resolutions 2019-01, 2019-02, and 2019-04 failed to pass. By majority vote of the regular members in attendance, Resolution 2019-03 was adopted.

Ms. Carter thanked Mr. Fontenot and the members of the Resolutions and Bylaws Committee for their work.

3. Election of Executive Committee
Ms. Carter next called upon Mr. Orr to conduct the elections for Officer and at-large EC positions. Mr. Orr briefly explained the ground rules and procedures for the elections.

Because they ran unopposed, the candidates for President (Joe Fontenot, Louisiana), Vice President (Christie Frick, South Carolina), and Secretary/Treasurer (Josh Vinciguerra, New York) were each elected by a voice vote.

The election of at-large members of the EC occurred by ballot. Ms. Janet Hart of Rite Aid and Ms. Kathy Zahn of the North Dakota Board of Pharmacy served as tellers.

Eric Griffin of Ohio received the most votes and was thereby elected to one of the at-large positions. For the second at-large position, a tie vote resulted between Alan McGill of Pennsylvania and Jason Slavoski of Delaware. A runoff election ensued. Mr. McGill won a majority of the ballots cast and was thereby elected to the second at-large position.

Mr. Orr thanked the tellers and congratulated the newly-elected 2019-2020 Executive Committee officers and members.

Ms. Carter thanked Mr. Orr and reminded the membership that the installation of the Executive Committee would occur at 10:00 a.m. Thursday, Oct. 24. She asked the candidates to make themselves available for 15 minutes after the conclusion of the annual conference for photos. Ms. Carter concluded the fourth session of the business meeting.